



# Christian County Commission

100 West Church St, Room 100  
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

April Term

~ Minutes ~

Friday, April 7, 2017

10:05 AM

The Christian County Courthouse

## I. Convene

The meeting was called to order at 10:05 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	10:05 AM
Ralph Phillips	Eastern Commissioner	Present	10:05 AM
Hosea Bilyeu	Western Commissioner	Present	10:05 AM
Krista Cronin	Deputy Clerk	Present	10:05 AM
Malinda Young	Secretary	Present	10:05 AM

## II. Establish Quorum

## III. Agenda

### **Motion/Vote - 10:05 AM Christian County Commission**

Discussion - Approve Agenda

Attendees: Josh Warren - Paragon Architecture, Leo Snelling

Presiding Commissioner Weter noted the presence of a quorum, and then entertained a motion to approve the agenda for today, April 7, 2017 as published.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

### **Motion/Vote - 10:10 AM Kay Brown-Christan County Clerk**

Minutes & Financials Approval - Approve Minutes and Financials

Attendees: Josh Warren - Paragon Architecture, Leo Snelling

There are no minutes or financials.

### **Motion/Vote - 10:15 AM Josh Warren-Paragon Architecture**

Discussion - Pay Application #6

Attendees: Josh Warren - Paragon Architecture, Leo Snelling

The Commissioners met with presenter Josh Warren of Paragon Architecture to discuss Pay Application #6 and the Certificate of Substantial Completion. Pay Application #6 reads as follows:

Original Contract Sum: \$264,684.00

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Net Change by Change Orders:	\$133,299.36
Contract Sum to Date:	\$397,983.36
Total Completed & Stored to Date:	\$397,983.36
Retainage (5% of Completed Work):	\$19,899.17
Retainage (5% of Stored Material):	\$0.00
Total Retainage:	\$19,899.17
Total Earned Less Retainage:	\$378,084.19
Less Previous Certificates for Payment:	\$297,713.53
Current Payment Due:	\$80,370.66
Balance to Finish, Including Retainage:	\$19,899.17
Net Changes by Change Order	\$133,299.36

It was also noted that on the Certificate for Substantial Completion there is a scrivener's error under the section reading "Cost estimate of Work that is incomplete or defective". Mr. Warren said on February 27, 2017 a walkthrough was completed, and March 6, 2017 he verified that all of the items were completed (except for a few minor items). He said there will be a final pay application which is essentially the retainage. Mr. Warren said he's already sent the documents to Counselor Housley for review, and will re-send it over with the scrivener's error corrected. Presiding Commissioner Weter asked about moving the thermostat in the Public Administrator's office as well as stains on the carpet in the Planning and Development office. Mr. Warren said he's sent an email to follow up on those items, and looked at photographs of the carpet to determine if during the time between December and February the stains were present. He said he didn't see any indication of the stains being on the carpet at that time, and so he cannot determine that the stains are due to carpet glue. He said it's not on the carpet seams, and it looks like the stains might be from something carried in. Trotter Construction had two boxes of the carpet, so the options are for Trotter to clean it or peel the carpet and replace it with extra stock. There was then discussion about the thermostat in the Public Administrator's office. Mr. Warren said he discussed the situation with Mr. Teague in Building Maintenance, and Mr. Teague can move the thermostat. There was brief discussion about sound transfer in the Jury deliberation room. Western Commissioner Bilyeu asked Mr. Warren if there's a way he can detail how much of the change orders are specifically related to the courtroom. Mr. Warren said yes, he will break down the costs on the final application by construction-driven changes and per department. Presiding Commissioner Weter entertained a motion to send Pay Application #6 to the Auditor for her review and pending her approval authorize signing Pay Application #6.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**IV. Adjournment**

The meeting was closed at 10:36 AM

**10:36 AM**

Adjourn

Attendees: Josh Warren - Paragon Architecture, Leo Snelling

Presiding Commissioner Weter said seeing no further business we are adjourned.



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Ray Weter

Presiding Commissioner, Ray Weter



Hosea Bilyeu

Western Commissioner, Hosea Bilyeu



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Ralph Phillips

Eastern Commissioner, Ralph Phillips